



Child Protection Policy addendum

Coronavirus (COVID-19) outbreak

V1 30/03/20

For the attention of parents.

This is an addendum to our current Child Protection Policy concerning the Coronavirus outbreak and its impact on schools, home learning, Safeguarding and Child Protection.

The Headteacher is responsible for this addendum and remains responsible for the continuity of safeguarding leadership at Droxford Junior School (DJS) and is constant contact with our DDSLs and the SLT.

This addendum will be updated as and when guidance from the Government advises.

<https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers>

Our school policies are still applicable and can be found via the link below.

<http://droxfordjunior.co.uk/policies/>

It is important for everyone to know that these policies still contain the essential knowledge and guidance in order to safeguard our children, including reference to KCSiE 2019. Please adhere to these whenever appropriate.

In light of the Coronavirus (COVID-19) outbreak the following points are added to our Child protection policy as an addendum, giving further guidance and information on school practice.

We are ensuring the following takes place

- A DSL is present in school every day (and in the event of one DSL being absent we will ensure a DSL is readily contactable off site).
- A first aider is present everyday.
- Staff have copies of updated staff rota and are aware of DSLs and First Aiders present each day.
- Contacting the LADO is the same (see important contacts starting on page 3. These contacts form part of our **annual safeguarding induction**).
- The SENCo / HT / DHT have details of vulnerable children / families and have a plan in place to keep in touch with families, periodically.
- DJS a Designated Teacher in place (SENCo) to support LAC / PLAC and their families when appropriate.

- We have all details of specific Social Workers stored on CPOMS – therefore being able to contact them whenever required in reference to vulnerable children.
- The HT completes a weekly vulnerable child register return to the LA.
- If the school becomes a 'hub' school we will ensure we adhere to all safer recruitment guidance including updating the Single Central Record (SCR).
- All (non DJS) staff that do attend DJS as a 'hub' must undertake an Induction briefing and be given, read, and sign to say they understand our Code of Conduct policy.
- If our children end up having to attend a 'hub' we will ensure that the 'hub' has the relevant safeguarding practice in place and that a DSL or member of the school teacher team is in attendance (and / or DSLs are contactable).
- The school has written and shared some Home Learning safety guidelines for parents / children – this taken into consideration any Safeguarding risks and latest advice from the DfE.
- In the newsletter; via website; specific letters and Twitter we will ensure parents know how to raise any Safeguarding issues that may arise during any online learning.
- We are able to support parents / children / staff with how bereavements maybe handled including obtaining any support services if required.
- We have signposted, and will continue to signpost children, parents and staff to mental health awareness and support via specific letters / guidance; website; newsletter and the school's Twitter feed.
- We have generated a school Risk Assessment which details school site specific Health & Safety guidance as well as good practice for children / staff.
- We will conduct a Summer Term fire evacuation regardless of the numbers of children and staff in school.
- We have a clear rota of staffing in place which includes what would happen if the HT is ill; Site Manager is ill; Office Team is depleted and staffing team needs covering.
- We have a daily register of children and staff kept in school and the attendance register is uploaded to the DfE registration website daily, by 12 noon.
- Temperatures are recorded 3 times a day for everyone in school and added as part of our school register.

Safeguarding roles

Names of Designated Safeguard Leads (DSL)

Matthew Dampier (Headteacher)

Deputy Designated Safeguard Leads (DDSL)

Jenny Smith (Deputy Headteacher)

Lisa Greenwood (SENCo)

Chair of Governors

Kate Couldwell

Safeguarding governor

Kate Couldwell (interim)

Designated Teacher (Looked After Children LAC / PLAC Post Looked After Children)

Lisa Greenwood

LADO (Local Authority Designated Officer)

Mark Blackwell

Barbara Piddington

Important contacts

LADO: (child.protection@hants.gov.uk 01962 876364)

Childrens services: childrens.services@hants.gov.uk 0300 555 1384

(0300 555 1373 out of hours)

LLP Rebecca Kingsland

Please follow Thresholds Chart July 2019 if a referral form needs to be complete follow link below.

Professionals should complete the Inter [Agency Referral Form \(IARF\)](#).

MASH: Multi Agency Safeguarding Hub

<https://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/safeguardingchildren/childprotection/mash>

Further MASH advice

Concerns about a child

If you have any concerns because you think that a child might be being abused and you want to talk to someone or ask someone to find out what is going on, you should contact Children's Services:

- phone 0300 555 1384 during office hours 8.30am to 5pm Monday to Thursday, 8.30am to 4.30pm on Friday
- phone 0300 555 1373 at all other times to contact the Out of Hours service

Professionals should complete the Inter [Agency Referral Form \(IARF\)](#).

Attendance

Registers of those children attending school during School Closure are uploaded and sent to DfE as required.

Advice from – LADO – Mark Blackwell...

*Local authorities and schools do not need to complete their usual day-to-day attendance processes to follow up on non-attendance. Schools/colleges and social workers should be agreeing with families whether children in need should be attending education provision – and **the school or college should then follow up on any child that they were expecting to attend**, who does not. Schools and colleges should also follow up with any parent or carer who has arranged care for their children and the children subsequently do not attend. To support the above, schools and colleges should take the opportunity when communicating with parents and carers to confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available. In all circumstances where a vulnerable child does not take up their place at school or college, **or discontinues, the school or college should notify their social worker.***

The department has introduced a daily online attendance form to keep a record of children of critical workers and vulnerable children who are attending school. This allows for a record of attendance for safeguarding purposes and allows schools to provide accurate, up-to-date data to the department on the number of children taking up places.

If a child you are expecting doesn't turn up, you would follow your normal processes. If there is no answer from either the main contact or the emergency contact and they are open to social care then contact the social worker.

This will always be best via email unless you have their mobile number.

If the child is the child of an essential worker and the parent or emergency contacts are not responding after a few attempts, then I would suggest either a contact with MASH via the IARF or a call to 101 and ask if a welfare contact can be made.

Mark Blackwell – LADO

PREVENT

If you have concerns about an individual becoming radicalised, or are worried about a change in their behaviour linked to Prevent, contact 101 or prevent.engagement@hampshire.pnn.police.uk

Matthew Dampier

Headteacher



School Vision:

'Equipping our children with the knowledge and skills to navigate life successfully'.