



Charging and Remissions Policy

The governors and staff are committed to the principle of high quality education being provided free of charge.

Budgetary restrictions, however, are such that there are activities of sound educational value which cannot be funded by the school alone.

Aim

To promote a wide range of activities as part of a broad and balanced curriculum and as additional activities.

- Charges will not be made for any activities which are in fulfilment of National Curriculum requirements.
- Activities which occur mainly within school hours will not normally be chargeable. However, there is a charge for group or individual music tuition if this is not part of the National Curriculum.
- In practical/craft activities, parents may be asked for the full or partial cost of materials or ingredients if they wish to own the finished product.
- When organising educational visits, the school invites parents to contribute to the cost of the trip. All contributions are voluntary.
- Parents will be asked to pay for the residential costs of off-site activities and may be asked to make contributions to cover cost of travel and organised activities.
- Where an activity cannot be sufficiently funded it may have to be cancelled and this will be made clear from the outset.
- Parents may be asked to pay for or towards the cost of making good damage to or loss of school property, e.g. defaced book, broken window where this is the result of the child's behaviour/negligence, for example a lost library book.
- Requests from parents for financial help and assistance will be sympathetically considered in consultation with the Head and Chair of Resources Committee. Complete confidentiality will be observed in such matters.

The following is a list of additional activities organised by the school which may require voluntary contributions from parents:-

- sporting activities which require transport expenses;
 - visiting theatre companies or visits to the theatre;
 - musical events.
- The school organises swimming lessons, for children not meeting National Curriculum expectations, these take place in school time and are part of the National Curriculum.

We make no charge for the lessons but we do ask for a voluntary contribution towards the cost of transport.

- A receipt will be given for all contributions and financial accounts kept in accordance with HCC regulations.
- Afterschool Clubs organised by outside companies will set their own charges to be paid in advance. Refunds are not given for missed sessions.

Remissions and concessions

The school will give consideration to the remission of charges to parents or carers who receive the following support payments:

- Income Support
- Income based Job-seekers Allowance
- Child Tax Credit (where the person is not receiving Working Tax Credit as well)
- Support under part VI of the Immigration and Asylum Act 1999
- Guaranteed Element of State Pension Credit
- Income related employment and support allowance

Children of families who receive these payments are also entitled to free school meals. Parents who are eligible for the remission of charges will be dealt with confidentially.

The headteacher and chair of governors will authorise the remission of charges.

The school may choose to subsidise part or all of the payment of some charges for certain activities and pupils, and this will be determined by the governing body and headteacher.

Accepted by Full Governing Body: 22 November 2017

To be reviewed: Autumn 2019